

Meeting Minutes

West Manor

Date: May 18, 2020

Time: 10:00 AM

Location: Zoom Meeting

- I. **Call to order:** Meeting was called to order at 10:03 by Dr. Lawrence
- II. **Roll Call**

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Reginald Lawrence	Present
Parent/Guardian	Charmaine Quaye	Absent
Parent/Guardian	Christan Duncan	Present
Parent/Guardian	Vacant	
Instructional Staff	Dietrice Bennett	Present
Instructional Staff	Azuree Walker	Present
Instructional Staff	Kimberly Smallwood	Present
Community Member	Bridget Priest	Absent
Community Member	Margaret Vaughn	Absent
Swing Seat	Mariel Lawrence	Present
Student (High Schools)	N/A	

Guests Present: No guests were present

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Reginald Lawrence Seconded by: Azuree Walker
Members Approving: Christan Duncan, Dietrice Bennett, Azuree Walker, Kimberly Smallwood, Mariel Lawrence
Members Opposing: none
Members Abstaining: none
Motion Passed
- b. **Approval of Previous Minutes:** List amendments to the minutes:
 Motion made by: Mariel Lawrence Seconded by: Azuree Walker
Members Approving: Christan Duncan, Dietrice Bennett, Azuree Walker, Kimberly Smallwood, Mariel Lawrence

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Members Opposing: none

Members Abstaining: none

Motion Passed

c. **Action Item 1: No action items for this meeting**

Motion made by: ; Seconded by:

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

IV. Discussion Items

- a. **Discussion Item 1:** Budget cuts were made at the state level and affected our school budget by approximately \$38,000. Cuts were made to the extended day program and hiring of additional paras.
- b. **Discussion Item 2:** School is still slated to move into our temporary location at the old Fain for the 20/21 SY

V. Information Items

- a. **Principal's Report** Keep an eye on SPLOST funding in the near future because that is how the renovations are funded. Dr. Lawrence is not sure how that will affect our school renovations yet.
- b. **Information Item 2** School is slated to begin on August 3, 2020 for teachers and August 10, 2020 for students. There are several options on how the new school year will begin in light of the COVID 19 pandemic. One option was face to face instruction with temperatures checked before anyone enters the building, some form of blended learning with both virtual and face to face, or staggering students. M. Lawrence asked about how to we account for asymptomatic students and teachers who may be carrying the virus. Dr. Lawrence said that we will be continuing to follow CDC guidelines and will adjust as needed.
- c. **Information Item 3** Our school passed out 267 devices for distance learning. We should be able to replace those devices that are not returned through the CARES act. M. Lawrence said that we should still be able to maintain 1 to 1 student to device ratio based on what is currently still in the building.
- d. **Information Item 4** We will be getting a new art teacher for the upcoming school year.

VI. Announcements No announcements

VII. Adjournment

Motion made by: Reginald Lawrence Seconded by: Mariel Lawrence

Members Approving: Christan Duncan, Dietrice Bennett, Kimberly Smallwood

Members Opposing: None

Members Abstaining: None

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Motion Passed

ADJOURNED AT 10:32 am

Minutes Taken By: Azuree Walker

Position: GO Team secretary

Date Approved: